

4 January 2020

Dear parent or carer,

I hope my message finds you safe and well.

Following on from tonight's government announcement, I am writing to confirm that our academy, alongside all other schools and academies in England, will only be open to our most vulnerable pupils and the children of critical workers from tomorrow, Tuesday 5 January 2021. We must ask all other children to stay at home and complete their learning using our online platforms.

The remainder of this letter will outline the main things that parents and carers need to be aware of over the coming weeks.

### **Who should attend the academy tomorrow?**

The academy will be open to our most vulnerable pupils and the children of critical workers across all year groups. You can check whether your child is part of either of these groups by clicking [here](#).

All other children are asked to stay at home and complete their learning using our online platforms. If you have any questions, please contact us on 01922 721323 [or Postbox.reedswood@e-act.org.uk](mailto:Postbox.reedswood@e-act.org.uk)

### **When will my child be able to return to the academy?**

The Prime Minister in his announcement mentioned that schools and academies could be asked to operate in this way until at least the February half term.

We plan to keep in close contact with you and will be in touch as soon as we have the greenlight to welcome back more of our pupils.

### **Remote education arrangements for our children**

We have plans in place which mean that the pupils who must stay at home can continue their learning without disruption. Children will have daily contact with their teachers and will continue to be taught a wide range of subjects in line with their academy timetables where possible.

We will be taking a daily register and our teachers will closely monitor progression, adjusting pace or difficulty of work where necessary.

Please visit our website, [www.reedswoodacademy.e-act.org.uk](http://www.reedswoodacademy.e-act.org.uk) for more information.

### **For children entitled to free school meals**

Details of the arrangements for pupils who are eligible for free school meals and are being taught remotely will be provided shortly.

### **Ensuring the safety of our pupils in academy**

Please rest assured that the pupils attending academy will continue to have access to the safest possible academy environment. Our COVID safety measures, which include regular and focussed cleaning, good ventilation and ensuring good hand and respiratory hygiene will be reinforced at all times.

**Who should I inform if my child tests positive for the virus?**

If your child or someone else within your household tests positive for COVID-19, please let the academy know by emailing the details to [postbox.reedswood@e-act.org.uk](mailto:postbox.reedswood@e-act.org.uk) or by calling 01922 721323

**Thank you for your support**

These are clearly unprecedented times, but I would like to reassure you that all our pupils and families will continue to receive support from the academy no matter the circumstances.

We plan to remain in regular contact with you, and we ask you to do the same if you have any questions or concerns. In the meantime, I wish you and your family well, and I take this opportunity to thank you for your continued support of the academy.

Yours sincerely,

A handwritten signature in black ink that reads "M. Lathbury-Cox". The signature is written in a cursive style with a small flourish at the end.

M Lathbury-Cox  
Headteacher