

Dear parent or carer,

I hope my message finds you safe and well.

I am writing to you as there has unfortunately been a confirmed case of COVID-19 within our academy community. The affected member of staff is now self-isolating for a period of 10 days, and I am sure you will join me in wishing them a swift recovery.

We have since been working closely with Public Health England who have advised that individuals who have been in close contact with the staff member should also self-isolate for 10 days from Friday 25<sup>th</sup> June (the last day of contact) as a precaution.

Robust safety measures at the academy, including the arrangement of pupils and staff into bubbles to limit contact between individuals, enable us to identify their precise movements and seating arrangements. We are therefore working closely with the families of the relevant children/staff members who must self-isolate as a precaution.

**For information, the staff member who has tested positive for the virus is in the class 4KR bubble and will therefore have had no contact with children outside of their classroom bubble or in other year groups.**

We are continuing to work closely with Public Health England who have assured us that the actions we have taken are completely in line with their guidance, and that we should remain open to all other pupils and staff.

Please rest assured that we are taking every precaution here at the academy to ensure the safety and wellbeing of our pupils and staff, including regular and focussed cleaning of the academy, social distancing and ensuring good hand and respiratory hygiene.

Parents and carers are reminded that if you or your child show any symptoms of the virus, or if you or your child are self-isolating as someone else in your household has symptoms of COVID-19, you should not attend the academy. Please click [here](#) for the NHS' guide to COVID-19 symptoms.

Our pupils and members of their households also have access to testing if they display symptoms of COVID-19. To access testing, you can use the online booking service at [www.gov.uk/get-coronavirus-test](http://www.gov.uk/get-coronavirus-test) or call 119.

I appreciate that upon hearing this news that some parents and carers may naturally be feeling concerned. However, I would like to reiterate that the health and wellbeing of your child is our number one priority and that we will do everything in our power to ensure their safety.

In the meantime, I take this opportunity to thank you for your continued support of the academy and ask that you please get in touch if you have any questions or concerns.

I will be sure to keep in contact with you.

Yours sincerely,



Mrs M Lathbury-Cox  
Headteacher